



Owosso Community Airport

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Shiawassee Airport Board

Rick Musson, Chair — Caledonia Township
Julie MacKay, Vice — Shiawassee County
Richard (Dean) Ebert, Treas. — City of Owosso
Joy Archer — Owosso Township
Micheal Carr — City of Corunna
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of March 18, 2025
Airport Terminal

*****MINUTES*****

THESE MINUTES HAVE NOT BEEN APPROVED AS OF YET AND ARE NOT OFFICIAL UNTIL VOTED ON BY THE SHIAWASSEE AIRPORT BOARD.

ATTENDANCE:

Roll Call

Members Present

Micheal Carr	City of Corunna
Rick Musson	Caledonia Charter Township
Joy Archer	Owosso Township
Richard Ebert	City of Owosso
Julie MacKay	Shiawassee County
Garry Csapos	Airport Manager/Secretary
Mona Lisa McLaughlin	Airport Pilot Rep.

Members Absent: Micheal Carr, Mono Lisa Mclaughlin.

APPROVAL OF AGENDA:

Motion to approve agenda by Joy Archer supported by Joy Julie MacKay.
Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of February 27, 2025 Meeting: Motion to approve by Julie MacKay supported by Dean Ebert.
Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Lee Ann French explained why garbage pickup was paused and dumpster overflow was happening. There was a misunderstanding on the payment procedure. There was some board discussion.

COMMUNICATIONS:

- a. Mona Lisa McLaughlin- Airport Pilot Rep.
None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$2,521.81 for March 2025. A Trial Balance report from the Shiawassee County Financial Administrator shows a

pooled cash balance of \$97,302.98 in Horizon and \$11,803.93 in Chase ending February 28th, 2025. The AvFuel credit balance ending February 28th, 2025 was \$92,930.29. Total revenue deposited for the month of February 2025 was \$31,104.59. Motion to accept the financial report as presented by Dean Ebert and supported by Joy Archer. Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month February 2025 is 1,104 gallons. Total fuel sales so far for the year 2025 is 2100 gallons. We have received the invoice for the mower deck from Linden Price Airport. The withdrawal of \$20,000.00 from the AvFuel Fund has been made and deposited. The invoice has been submitted to the county for payment. The airport has been contacted by the FAA about the water tower that will be built south east of the airport. The target date for construction is May 1st, 2025. Kalamazoo ATCT and Great Lakes Approach along with Detroit ATCT/Cleveland District have no issue with the tower. The FAA will issue the NOTAM. The airport will post an advisory on the AWOS during construction. Garry Csapos and Doug Haskins will be attending a "listen and learn" session at the Bay City Airport, sponsored by MDOT Aeronautics. Garry reported that there has been a substantial increase in the airport property insurance. Rick and Doug will make plans to pick up the mower when the check arrives. Garry also announced that Mike Soper of MDOT Aeronautics reported that MDOT is going to proceed with plans for the upgrade of the AWOS Station. This will happen in 2025 or 2026. Rick reported that we have been in touch with our attorney and we are moving forward with the law suit. The attorney will contact MDOT Aeronautics with a letter indicating what he needs. There was some board discussion.

UNFINISHED BUSINESS:

- a. None.

NEW AND MISCELLANEOUS BUSINESS:

- a. Garry Csapos reported that Jacobs Insurance contacted the airport and said that building costs are up. Coverage costs are up 9% and the premium is up 17%. Last year our property insurance was \$11,869.00. This year it will be \$16,321.00. Jacobs has helped us out in the past with the weather station when we had a lightning strike. I Hate to move away from them. Maybe later this year we need to look into this. There was more board discussion.
- b. We already covered the issues with the airport dumpster in the citizens comment discussion.
- c. Doug Haskins gave a presentation on issues regarding the drain field. He passed out a August 2003 Shiawassee County Health Department Inspection Report and report from Cordier Excavating on the condition of the drain field. He recommended replacing the existing filter and installing a 1/32 septic filter to help catch solids and grease from leaving the septic tank and entering the drain field. He also recommended a grease trap in the restaurant. Doug pointed that the septic system is heavily stressed. He gave recommendations from Bartz and Sloan who have both pumped out the tank before. There was board discussion and suggested putting in a riser.

CITIZENS COMMENTS:

- a. Lee Ann French reported the camp out event is scheduled for August 26th and will include a C-47 aircraft, static displays and an R/C aircraft demonstration. All paper work will be done.

BOARD MEMBER COMMENTS:

- a. Julie MacKay will be putting on a demonstration on April 14th for Owosso Township for there monthly meeting and Dean Ebert will be making plans for one at City of Owosso's meeting.

ADJOURN: Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**