



Owosso Community Airport

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Shiawassee Airport Board

Rick Musson, Chair — Caledonia Township
Julie MacKay, Vice — Shiawassee County
Richard (Dean) Ebert, Treas. — City of Owosso
Joy Archer — Owosso Township
Michael Carr — City of Corunna
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of January 9, 2025
Airport Terminal

MINUTES

Approved February 27, 2025

ATTENDANCE:

Roll Call

Members Present

Michael Carr	City of Corunna
Rick Musson	Caledonia Charter Township
Joy Archer	Owosso Township
Richard Ebert	City of Owosso
Julie MacKay	Shiawassee County
Garry Csapos	Airport Manager/Secretary
Mona Lisa McLaughlin	Airport Pilot Rep.

Members Absent: None.

APPROVAL OF AGENDA:

Motion to approve agenda by Dean Ebert supported by Joy Archer.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of November 14, 2024 Meeting: Motion to approve by Julie MacKay supported by Dean Ebert.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. None.

COMMUNICATIONS:

a. Mona Lisa McLaughlin- Airport Pilot Rep.

Mona Lisa announced that Winds Air will be offering another ground school February and March through the beginning of April 2025.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$1,202.95 for December 12th, 2024. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$71,998.44 in Horizon and \$22,972.78 in Chase ending November 30th, 2024. The AvFuel credit balance ending November 29th, 2024 was \$91,209.88. Total revenue deposited for the month of November 2024 was \$23,175.00. Total bills for January 9, 2025 are \$11,107.27. A Trial balance report for December 31st 2024 shows \$79,746.82 in Horizon and

\$18,390.75 in Chase. The AvFuel credit balance ending December 31st, 2024 is \$89,697.31. Total revenue deposited for the month of December 2024 was \$19,035.54. Motion to accept the financial report as presented by Dean Ebert and supported by Julie MacKay. Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month November 2024 is 2,269 gallons. Total fuel sales so far for the year ending November 2024 is 36,797 gallons. On Tuesday November 19th Mike Soper of MDOT replaced the ANY AWOS Weather Nexus Box at our weather computer work station in the terminal building. This installation restored the display which was inoperative for several days. On Friday November 22nd the airport received in the mail the ARPA Grant check of \$20,600.00 from the State of Michigan. It was deposited the following Monday. On Saturday December 7th Operation Good Cheer was again at Owosso Community Airport. More than 17 helicopters delivered Christmas Gifts for foster kids in the Shiawassee and Gratiot Counties. Fuel Sales for the month of December 2024 was 1202 gallons. Total fuel sales for the year 2024 was 37,999 gallons. On Wednesday December 18th David Mellion of MDOT completed an inspection of the AWOS. He replaced some batteries and the system checked out OK. According to the MAAE December 2024 Legislative Report the State Senate introduced and passed SB 1165. This increases the aircraft registration fee to 5 cents a pound of either the maximum gross weight or the maximum takeoff weight, whichever is greater. The house was not able to finish work on this legislation and the fee increase will not be implemented. The fate of this issue is unclear heading into 2025. On Monday January 6th, 2025 Legend Tree Service started trimming trees in the approach to Runway 36.

UNFINISHED BUSINESS:

- a. Rick Musson said that Legend Tree Service was the lowest bid and had the best reviews. Each board member received a copy of the estimate for the tree obstruction removal and tree trimming at RWY 36 approach. Julie MacKay made a motion to approve the Legend Tree Service contract. Joy Archer supported the motion. Roll Call: -Approved by all present.
- b. Review, Approve and Authorize Ron Spicer to sign contract No. B-26-0075-3224 and Federal Project No. 20225-0290. Rick Musson explained the details of the Nav Aid Project. Dean Ebert made a motion to Authorize Ron Spicer to e-sign the forementioned contracts. Julie MacKay supported the motion. Roll Call: -Approved by all present.
- c. Rick passed out a listing of land leases for 2025 and explained this to all board members.

NEW AND MISCELLANEOUS BUSINESS:

- a. None.
- b. Rick explained the possibility of obtaining a new used wing deck mower.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. Joy Archer said she would like to add more personal news about the airport other than just financial information when reporting to the township, such as Operation Good Cheer and Wings of Mercy. Mona Lisa mentioned the Hurricane Relief Aid that was sent to North Carolina.

ADJOURN: Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**