



Owosso Community Airport

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Shiawassee Airport Board

Rick Musson, Chair — Caledonia Township
Julie MacKay, Vice — Shiawassee County
Richard (Dean) Ebert, Treas. — City of Owosso
Joy Archer — Owosso Township
Open Seat — City of Corunna
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of November 14, 2024
Airport Terminal

MINUTES

THESE MINUTES HAVE NOT BEEN APPROVED AS OF YET AND ARE NOT OFFICIAL UNTIL VOTED ON BY THE SHIAWASSEE AIRPORT BOARD.

ATTENDANCE:

Roll Call

Members Present

Open Seat

Rick Musson

Joy Archer

Richard Ebert

Julie MacKay

Garry Csapos

Mona Lisa McLaughlin

City of Corunna

Caledonia Charter Township

Owosso Township

City of Owosso

Shiawassee County

Airport Manager/Secretary

Airport Pilot Rep.

Members Absent: Mona Lisa McLaughlin.

APPROVAL OF AGENDA:

Motion to approve agenda by Joy Archer supported by Dean Ebert.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of October 10, 2024 Meeting: Motion to approve by Dean Ebert supported by Julie MacKay.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. None.

COMMUNICATIONS:

a. Mona Lisa McLaughlin- Airport Pilot Rep.

None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$2,960.59 for October 14, 2024. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$52,111.38 in Horizon and \$25,277.40 in Chase ending October 31st, 2024. The AvFuel credit balance ending October 31st, 2024 is \$88,271.92. Total revenue deposited

for the month of October 2024 was \$10,098.25. Motion to accept the financial report as presented by Dean Ebert and supported by Joy Archer. Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month October 2024 is 3568 gallons. Total fuel sales so far for the year 2024 is 34,528 gallons. Operation Good Cheer will be delivering Christmas gifts again this year on Saturday December 7th at the airport. On Wednesday October 16th a crew from the State Crack Seal Program sealed the apron and Taxistreet #7. Also on Wednesday October 16th Matrix EXP departed for North Carolina with about 15,000 pounds of supplies for Hurricane Helene relief. These relief supplies come from a collection drive started by Mona Lisa McLaughlin. Volunteers from Joe Lees Café helped with sorting and loading. On Monday October 28th the airport hosted a special needs group from Community Ties South to tour the airport. They were from the Saginaw County Community Mental Health Authority (SCCMHA). On Wednesday November 6th Airport Manager Garry Csapos, Board Chairman Rick Musson and Caledonia Township Trustee Ron Spicer attended the annual MAP Meeting at MDOT Aeronautics. Our ACIP was the main topic of discussion. We also talked about the airport approach plan. Doug Haskins reported he mowed the river trail Monday November 11th. We have two of the three contracts that are waiting for board approval for the NAVAID Project. Julie MacKay asked where we are now with the bids on additional tree trimming. Garry Csapos responded Alpine Tree Service has not contacted us with a bid yet. Rick Musson said all we have so far is Above All Tree Services with a bid of \$45,000. This is the only Tree Service that we have heard from. There was board discussion. Garry will contact Alpine Tree service again. There was board discussion on laws regarding airport runway approach protection. Julie MacKay asked about hangar renters that are behind in their rent payments. There was board discussion. Garry reported that progress has been made. There was more board discussion. Rick Musson gave every board member a copy of the new ACIP which was discussed at our last MAP meeting. This is the current five year plan. Another good thing that came out of our MAP meeting was that for 2025 and 2026 our local matching funds will be covered by FAA funding. Rick also announced that the airports status has been upgraded to regional by MDOT Aeronautics.

UNFINISHED BUSINESS:

- a. None.

NEW AND MISCELLANEOUS BUSINESS:

- a. The Airport Board had a discussion about approving new land leases. All of the new lessees have signed their leases and have indicated that they intend to keep an airplane in them. If a lessee violates a land lease action can be taken. There was more board discussion about whether buyers should be pre-approved. Garry suggested that the invoices sent out every year for land lease payments in January include a letter reminding everyone airport hangars must be used for aeronautical purposes. There was more board discussion.
- b. Lance Little proposed building a new airplane hangar on the airport. He supplied each board member with a map showing its location and a diagram of the proposed building and its dimensions. There was some board discussion. Joy Archer made a motion to approve lance Little's plan to build a new airplane hangar on the airport. Dean Ebert supported the motion. Roll Call: -Approved by all present.

CITIZENS COMMENTS:

- a. Lance said thank you to the board members.

BOARD MEMBER COMMENTS:

- a. Joy Archer commented that she was asked if there was any kind of taxi fee on the airport for planes coming in? Rick said the answer is no and it would be very unpopular. There was some board discussion.
- b. Ron Spicer informed everyone that the Caledonia Township is in the process of starting a new fire department teaming with Owosso Township. Part of that effort is in the next year is to get

an address scheme at the airport into the emergency system. The new fire chief will be working that. There was some board discussion.

- c. Rick Musson said thank you for all coming out here and announced that as of our latest MAP meeting we are now considered a regional airport. We are not sure what that means?**

ADJOURN: Motion to adjourn made by Julie MacKay and supported by all present.

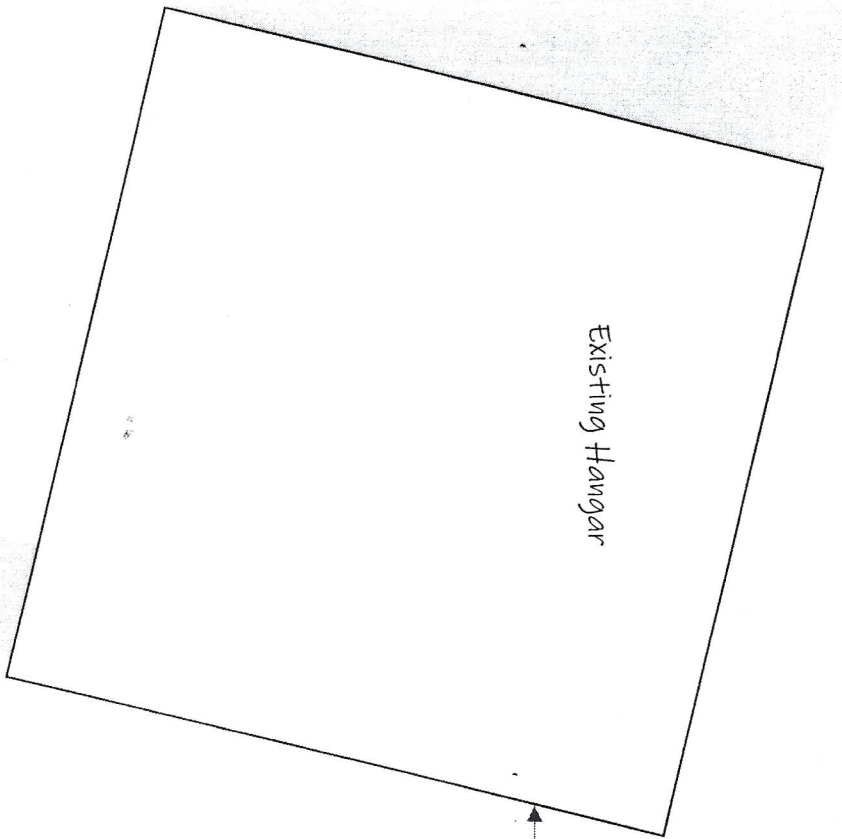
**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**

Proposed Site Plan for New Hangar

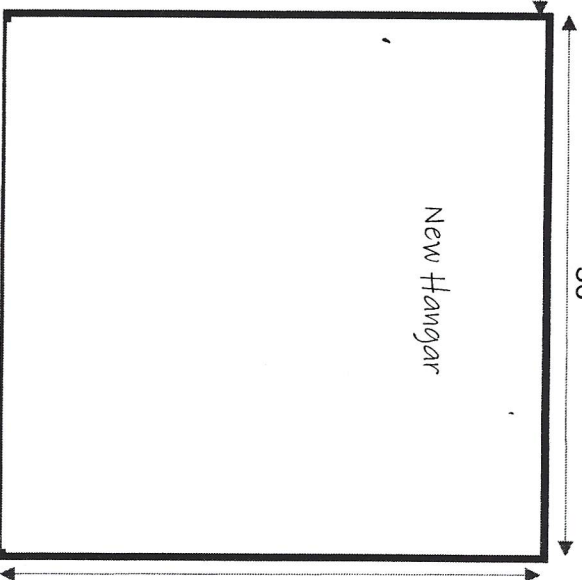
Lance Little

lancelittle@gmail.com

989.277.8131



30'



56'

56'

45'

