



# Owosso Community Airport

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Shiawassee Airport Board

Rick Musson, Chair—Caledonia Township  
Julie MacKay, Vice—Shiawassee County  
Richard (Dean) Ebert, Treas.—City of Owosso  
Joy Archer—Owosso Township  
Open Seat—City of Corunna  
Mona Lisa McLaughlin—Airport Pilot Rep.  
Garry Csapos, Secretary—Airport Manager

## SHIAWASSEE AIRPORT BOARD

Regular Meeting of October 10, 2024  
Airport Terminal

**\*\*\*MINUTES\*\*\***

**Approved November 14, 2024**

### ATTENDANCE:

#### Roll Call

#### Members Present

Open Seat

Rick Musson

Joy Archer

Richard Ebert

Julie MacKay

Garry Csapos

Mona Lisa McLaughlin

City of Corunna

Caledonia Charter Township

Owosso Township

City of Owosso

Shiawassee County

Airport Manager/Secretary

Airport Pilot Rep.

Members Absent: Mona Lisa McLaughlin.

### APPROVAL OF AGENDA:

Motion to approve agenda by Julie MacKay supported by Dean Ebert.

Roll Call: - Approved by all present.

### APPROVAL OF MINUTES:

Minutes of September 12, 2024 Meeting: Motion to approve by Joy Archer supported by Dean Ebert.

Roll Call: - Approved by all present.

### CITIZENS COMMENTS:

a. None.

### COMMUNICATIONS:

a. Mona Lisa McLaughlin- Airport Pilot Rep.

None.

### FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$9,903.48 for October 2024. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$46,824.82 in Horizon and \$25,277.40 in Chase ending September 30th, 2024. The AvFuel credit balance ending September 30th, 2024 was \$89,123.76. Total revenue deposited for the month of September 2024 was \$5,775.00. Motion to accept the financial report as presented by Dean Ebert and supported by Julie MacKay. Roll Call: -Approved by all present.

**MANAGERS REPORT:**

Garry Csapos reported that fuel sales for the month September 2024 is 3,802 gallons. Total fuel sales so far for the year 2024 is 30,961 gallons. On Monday September 16<sup>th</sup> Weinert's Tree Service trimmed the trees in the approach to runway 24. On September 17<sup>th</sup> I updated the Owosso Community Airport Directory page for the 2025 Michigan Airport Directory and e-mailed it to MDOT Aeronautics. On Tuesday September 17<sup>th</sup> I texted Stephenie Whiting, our MDOT Aeronautics Aviation Inspector a picture of the runway 24 approach after all of the tree trimming had been completed. The airport manager will be a featured speaker at the Shiawassee Regional Chamber of Commerce Chamber a.m. breakfast December 10<sup>th</sup> 2024. On Wednesday October 2<sup>nd</sup> the airport started receiving donated items for delivery to the hurricane relief effort. On Friday October 4<sup>th</sup> Summit Fire Protection inspected all of the fire extinguishers and they all checked out OK. We need to update the NOTAM Authorization list and a thank you goes out to Mona Lisa McLaughlin for her efforts in organizing the Hurricane relief effort at the airport.

**UNFINISHED BUSINESS:**

- a. None.

**NEW AND MISCELLANEOUS BUSINESS:**

- a. Rick Mussion started a discussion about past due T-Hangar tenants. We have on tenant that is over two years owing over \$7,000. I am going to make up packet and take to the attorneys office and see how best to move forward with that. There was more board member discussion.
- b. Rick Musson started a discussion About the approach clearing of runway 18. Garry Csapos responded that he has sent two letters to the property owner where trees are penetrating the approach. Rick said we need to send a letter stating please contact us and that we need a plan in place before our MAP meeting in November. There was more board discussion.

**CITIZENS COMMENTS:**

- a. Lee Ann French says hello.

**BOARD MEMBER COMMENTS:**

- a. None.

**ADJOURN:** Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso  
City of Corunna - Caledonia Charter Township - Owosso Township**