



Owosso Community Airport

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Shiawassee Airport Board

Rick Musson, Chair — Caledonia Township
Julie MacKay, Vice — Shiawassee County
Richard (Dean) Ebert, Treas. — City of Owosso
Joy Archer — Owosso Township
Open Seat — City of Corunna
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of September 12, 2024
Airport Terminal

MINUTES

THESE MINUTES HAVE NOT BEEN APPROVED AS OF YET AND ARE NOT OFFICIAL UNTIL VOTED ON BY THE SHIAWASSEE AIRPORT BOARD.

ATTENDANCE:

Roll Call

Members Present

Open Seat

Rick Musson

Joy Archer

Richard Ebert

Julie MacKay

Garry Csapos

Mona Lisa McLaughlin

City of Corunna

Caledonia Charter Township

Owosso Township

City of Owosso

Shiawassee County

Airport Manager/Secretary

Airport Pilot Rep.

Members Absent: None.

APPROVAL OF AGENDA:

Motion to approve agenda by Joy Archer supported by Dean Ebert.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of August 8, 2024 Meeting: Motion to approve by Dean Ebert supported by Julie MacKay.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

- a. Lance Little expressed interest in building an airplane hangar on the airport. He would like to build it on the far west taxiway south of Jason Morford's hangar. Rick Musson replied it should be simple. Figure out exactly what you want and sketch out a drawing showing what size you want.

COMMUNICATIONS:

- a. Mona Lisa McLaughlin- Airport Pilot Rep.
None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$6,688.43 for September 2024. A Trial Balance report from the Shiawassee County Financial Administrator shows

a pooled cash balance of \$51,413.81 in Horizon and \$27,554.79 in Chase ending August 31th, 2024. The AvFuel credit balance ending August 31th, 2024 was \$81,943.40. Total revenue deposited for the month of August 2024 was \$6,688.43. Motion to accept the financial report as presented by Dean Ebert and supported by Joy Archer. Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month August 2024 is 5,644 gallons. Total fuel sales so far for the year 2024 is 27,159 gallons. On Tuesday August 6th Mike Soper checked out the AWOS System. It checked out OK. On Friday August 16, 2024 the airport hosted a Design Phase meeting with Mead & Hunt and airport officials. This was to complete the final design for the Airfield Navaid Project. We are looking for a May 2025 start. I sent an approach clearing progress report to Stephenie Whiting our MDOT airport inspector on the 15th of August. She replied saying she understood the difficulties in clearing trees in runway approaches. She extended our Provisional License to November 30th of 2025. The annual airport camp out sponsored by Joe Lee's Café ran from Friday August 23rd through Sunday August 25th. There were concerts on both Friday and Saturday night. They also had remote control aircraft on Saturday and an astronomy club with telescopes that evening. On Monday August 26th the Spectrum internet was hooked up and Frontier service was cancelled. The cables have been buried. On August 20th I filled out and sent in the Aviation Economic Benefit Worksheet to MDOT. On Thursday August 29th we received the completed Economic Benefit Analysis (EBA). On Monday September 2nd the Spectrum internet and the telephone service was not working for about 6 hours. This outage caused the WAOS to go down and also caused the credit card reader on the fuel system not to function. Doug Haskins called Spectrum and a tech arrived and fixed the problem. A Big thanks goes out to Doug Haskins for taking time out of the Labor Day holiday to do this. I made contact with Greg Weinert's Tree Service and we are on his short list and he is on schedule to complete the tree trimming in the approach to runway 24 by September 30th. The pre-bid meeting for the Nav Aid Project is set for Wednesday September 25th at 10:00 am and the bid date is Friday October 4th. I have been in contact with Corey from Alpine Tree Service and Travis Marshall will be getting with us to look at the approach to runway 36 for an estimate. Doug Haskins (not present) reported that he cut the grass on the river trail this week. Rick Musson said we have verification from MDOT Aeronautics that they are going to approve the Nav Aid Project. We are looking for May 2025 start. We have to stay on top of the tree issues even though provisional license goes through November 30th of 2025. We need the trees completed before we start that project. There was more board discussion. Julie MacKay suggested that we get an update on the T-Hangar rentals. The board discussed problems with tenants that are behind in their rent payments should be on the agenda for next month.

UNFINISHED BUSINESS:

- a. None.

NEW AND MISCELLANEOUS BUSINESS:

- a. None.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. Julie MacKay commented about having emergency drills at the airport so people know what to do. There was some board discussion.

ADJOURN: Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**