



Owosso Community Airport

205 Airport Drive
Owosso, MI 48867

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Shiawassee Airport Board

Rick Musson, Chair — Caledonia Township
Julie MacKay, Vice — Shiawassee County
Richard (Dean) Ebert, Treas. — City of Owosso
Joy Archer — Owosso Township
Open seat — City of Corunna
Mona Lisa McLaughlin — Airport Pilot Rep.
Garry Csapos, Secretary — Airport Manager

SHIAWASSEE AIRPORT BOARD

Regular Meeting of August 8, 2024
Airport Terminal

*****MINUTES*****

Approved September 12, 2024

ATTENDANCE:

Roll Call

Members Present

Not Filled

Rick Musson

Joy Archer

Richard Ebert

Julie MacKay

Garry Csapos

Mona Lisa McLaughlin

City of Corunna

Caledonia Charter Township

Owosso Township

City of Owosso

Shiawassee County

Airport Manager/Secretary

Airport Pilot Rep.

Members Absent: Becky Smith, Mona Lisa Mclaughlin.

APPROVAL OF AGENDA:

Motion to approve agenda by Dean Ebert supported by Joy Archer.

Roll Call: - Approved by all present.

APPROVAL OF MINUTES:

Minutes of July 18, 2024 Meeting: Motion to approve by Dean Ebert supported by Julie MacKay.

Roll Call: - Approved by all present.

CITIZENS COMMENTS:

a. None.

COMMUNICATIONS:

a. Mona Lisa McLaughlin- Airport Pilot Rep.

None.

FINANCIAL REPORT:

Garry Csapos presented the financial report showing prepaid and unpaid bills of \$7,854.36 for August 2024. A Trial Balance report from the Shiawassee County Financial Administrator shows a pooled cash balance of \$53,221.05 in Horizon and \$29,832.17 in Chase ending July 31st, 2024. The AvFuel credit balance ending July 31st, 2024 was \$83,552.93. Total revenue deposited for the month of July 2024 was \$18,690.00. Motion to accept the financial report as presented by Dean Ebert and supported by Julie MacKay.

Roll Call: -Approved by all present.

MANAGERS REPORT:

Garry Csapos reported that fuel sales for the month July 2024 is 5,575 gallons. Total fuel sales so far for the year 2024 is 21,515 gallons. On Thursday July 18th the credit card reader on the fuel system stopped working at about 8:00 pm. We think it was affected by the Global IT Outage that happened around the same time. It was up and running the next morning. On Tuesday July 23rd the airport received an e-mail from Stephenie Whiting, our Aeronautics inspector, that our facility does not meet the Basic Utility licensing standards. This means that we are on a Provisional License which will expire November 30th, 2024. The annual airport campout, sponsored by the Café is scheduled for August 23rd through the 25th. The temporary Activity Permit has been filed and everything seems to be in order. On Wednesday August 7th a male individual entered the airport manager's office and complained an airplane was dive bombing his house. His belligerent behavior drew attention and an altercation ensued. The police were summoned by a 911 call. The individual has been banned from the airport indefinitely. A police report is on file at the airport.

UNFINISHED BUSINESS:

- a. Garry Csapos reported the progress being made with the approach clearing being done on the crosswind runways. Some tree services after walking the areas that needed trimming either declined the job or never got back with us. Greg Weinert's Tree Service said they already had jobs 10 to 12 weeks out. Later they got back with us and actually gave us an official bid of \$2,000.00 for trimming the trees that are in the approach to runway 24. We also have permission from the adjacent land owner to access the trees from their parking. When we walked the property in the approach to runway 36 Weinert said he does not have the equipment to trim those trees because they are full grown trees and are too high. The trees are also oak trees. Every tree company we talked with said that trimming oak trees in the summer time is not recommended because they are susceptible to oak wilt disease. This could kill the trees. Alpine Tree Company is the only tree company that is interested in trimming the trees in the approach to runway 36 because they have the equipment to get that high. Rick said we should contact Alpine Tree Service for runway 36. There was board discussion and Rick Musson asked for a motion from the board. Joy Archer made a motion to go ahead with Greg Weinert's Tree Service \$2,000.00 quote to trim the trees in the approach to runway 24. Julie MacKay supported the motion. Roll Call: -Approved by all present.

NEW AND MISCELLANEOUS BUSINESS:

- a. None.

CITIZENS COMMENTS:

- a. None.

BOARD MEMBER COMMENTS:

- a. Joy Archer commented that Becky Smith has passed away and her name removed from being on the board. Julie MacKay said she appreciates the time she was on the board.

ADJOURN: Motion to adjourn made by Julie MacKay and supported by all present.

**Sponsor Members: Shiawassee County - City of Owosso
City of Corunna - Caledonia Charter Township - Owosso Township**